



2018 - CALL FOR DOCTORAL MOBILITY

DEADLINE- JUNE 22, 2018

A. ELIGIBILITY

The Alliance Call for Doctoral Mobility is open to students enrolled in a PhD program at Columbia University, the Ecole Polytechnique, Sciences Po, and Paris 1 Pantheon Sorbonne University.

All students will be required to prove their eligibility by providing a copy of their student ID from one of the 4 institutions.

Applications will be accepted in all disciplines. Please note that there are additional requirements for Columbia University Law School and the Graduate School of Arts and Sciences. *Please refer to Paragraph C. of the call.*

Grants of up to **\$5,000** will be awarded to successful candidates. Funding will be received on a reimbursement basis, following the submission of an expenses report.

B. APPLICATION SUBMISSION

Applications must include the following documents and be sent in English to alliance@columbia.edu (in this order)

a. Applicant's **Curriculum vitae**

b. **Student ID** from the Graduate School of one of the 4 Alliance partner institutions: Columbia University, Ecole Polytechnique, Sciences Po, or Paris 1 Pantheon Sorbonne

c. **Letter of recommendation from the Ph.D. Supervisor from the home institution:**

To preserve confidentiality, this letter should be emailed directly by the PhD supervisor to the Alliance Program at: alliance@columbia.edu.

d. **Letter of Invitation:**

· **For Students from Ecole Polytechnique, Sciences Po or Paris 1 Pantheon Sorbonne:**

Letter of invitation confirming the sponsorship of a Columbia University Faculty member: Scholars should secure the sponsorship of a Columbia faculty member. These sponsors agree to provide guidance regarding the visitor's research. The faculty member will be the student academic supervisor during his/her stay. It is strongly recommended that the student's PhD supervisor establishes contact with the host faculty member. In order to preserve confidentiality, the sponsorship letter should be sent to the Alliance Program by e-mail at: alliance@columbia.edu.



· **For Students from Columbia University**

Letter of invitation from an Ecole Polytechnique, Sciences Po, or Paris 1 Panthéon Sorbonne Faculty member:

The professor will be the academic supervisor during the research stay.

For confidentiality matters, this letter should be sent to the Alliance Program by e-mail alliance@columbia.edu.

It is strongly recommended that the Ph.D. supervisor establishes the contact with the host faculty member.

For Columbia Law School and the Graduate School of Arts and Sciences, students must submit a copy of the Visiting Scholars application. Please refer to paragraph C.

e. Research project description:

The research project description should indicate how the visit will contribute to the applicant's field of research, and how the stay at the partner institution will help the progress of his/her dissertation.

Any additional information on the student's specific interest in a visit at the partner institution (undertaking field work, courses or writing an article, etc.) may be included.

The research project description should not exceed three pages (single-spaced, size 12).

f. Dates of the stay

g. A photo ID and short biography:

If the scholar is selected the photo ID and the biography will be published on the Alliance website and Newsletter under PhD Mobility recipients.

A description of the Alliance Doctoral Mobility program is available on the Alliance website for download. Applicants' supervisors/advisors should forward this document when contacting potential faculty sponsors at the partner institution.



C. ADDITIONAL REQUIREMENTS FOR COLUMBIA LAW SCHOOL (CLS) AND THE GRADUATE SCHOOL OF ARTS AND SCIENCES (GSAS)

a. Columbia Law School (CLS)

In addition to required application documents by Alliance, all prospective Visiting Scholars must submit an application form and the supporting materials following instructions on the link below:

<http://web.law.columbia.edu/international-programs/visiting-scholars-program>

- We encourage PhD Mobility program applicants to conform to the deadlines listed on the Columbia Law School website listed below:

Fall intake - Candidates who propose to join the program in the Fall term should submit their applications no later than April 1st.

Spring intake – Candidates who propose to join the program during the Spring term should submit their applications no later than September 1st of the previous year.

Summer intake – Candidates who propose to join the program during the Summer break should submit their applications no later than March 1st.

Program Fees Waived: only when a CLS faculty member--through the CLS internal process--formally confirms that he/she will sponsor a PhD Mobility candidate and a fee waiver.

b. Graduate School of Arts and Sciences (GSAS):

In addition to required application documents by Alliance, all prospective students applying to come as Visiting Scholars to the Columbia University Graduate School of Arts and Sciences must submit an application to Columbia University GSAS.

Please follow the instructions for incoming International Exchange Scholars on the following link:

<https://gsas.columbia.edu/degree-programs/admissions/non-degree-special-students-and-visiting-phd-scholars>

Acceptance by GSAS as Visiting Scholars does not automatically entitle to an Alliance Grant.



D. REVIEW PROCESS

A reviewing team of faculty members will help select awardees.

The review process will take into account the overall academic quality of the proposal, the level of support from the two faculty members, the significance of the project to the field, the feasibility of the project and the contribution of the stay at the partner institution to the progress of the dissertation.

E. REQUIREMENTS OF GRANT RECIPIENTS

Project timeline: The first project-related expenses should be incurred within one year of the date of award. All expenses and activities should be incurred within one year from the date of the first expenses.

Communication: Awardees are responsible for informing, no fewer than 12 weeks in advance, their two faculty supervisors of the proposed dates of their stay, as well as confirming the date of their proposed arrival with the Director of Finance and Administration of the Host/Sponsor Department.

Awardees are responsible for contacting their Host/Sponsor Department to obtain the correct visa documentation (i.e., all Visiting Scholars entering the United States from a Paris institution must obtain J-1 status before arrival).

Report: Awardees are required to submit to the Alliance Program a final Academic Report on the research conducted at the host university, signed by the host institution supervisor, within one month of the end of their mobility period. This report (of no more than 750 words) will relate the benefits of the stay from an academic, personal, and professional point of view. **The submission of the mentioned report is a requirement for the payment of the grant.**

Payment of the grant. The grant will be attributed via expenses reimbursement upon completion of the research and conditional to the submission of the mentioned report. All expenses associated with the research project should be listed in a signed Expenses Report, which will be sent to the Alliance office within 120 days from the end of the research visit. Original supporting documents, including flight information, hotel bills, and receipts should be attached to this report, with appropriate proof of payment. In compliance with Columbia accounting practices, personal letters will not be accepted as proof of payment. Students should collect all receipts relevant to the Alliance grant from the outset.

All Alliance Doctoral Mobility Grant recipients entering the United States from a Paris institution must obtain J-1 status before arrival).



Conditions. Students who do not comply with the timeline and conditions detailed above will not receive the grant.

Acknowledgement. Recipients are expected to acknowledge the support of the “Alliance Doctoral Mobility Grant” in any papers, publications or resumes, and to provide the Alliance team with copies of these papers and publications.

All Columbia University students and faculty members who will travel internationally within an Alliance granted project should refer to the [International Travel Planning Policy](#), and are encouraged to register their travels through the [University’s Global Travel website](#).

Results will be announced by November 2018

CONTACT

Alliance Program

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